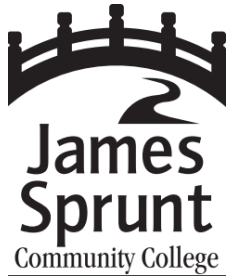
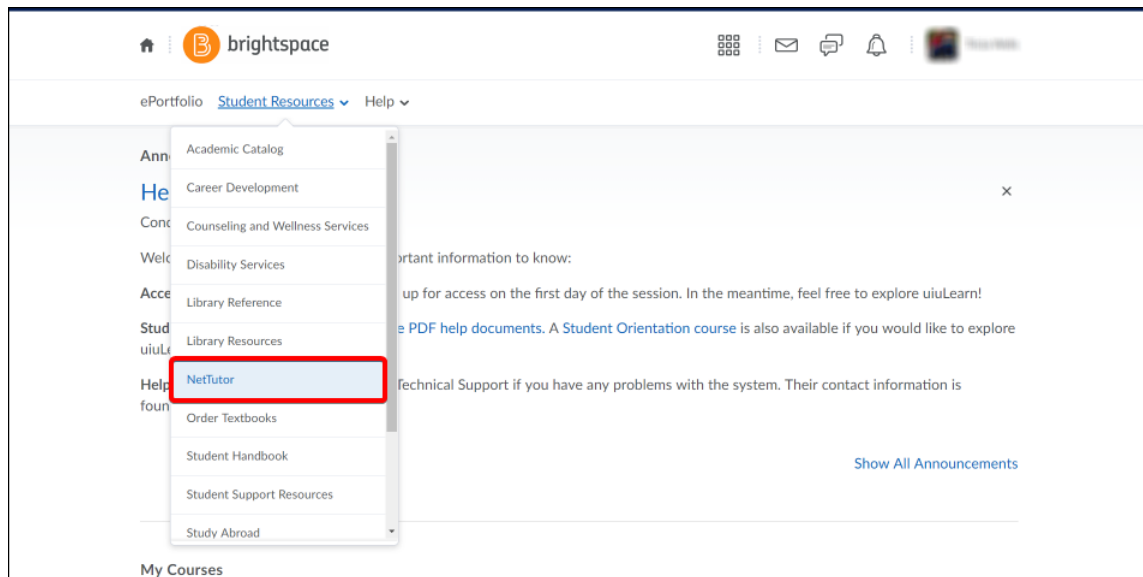


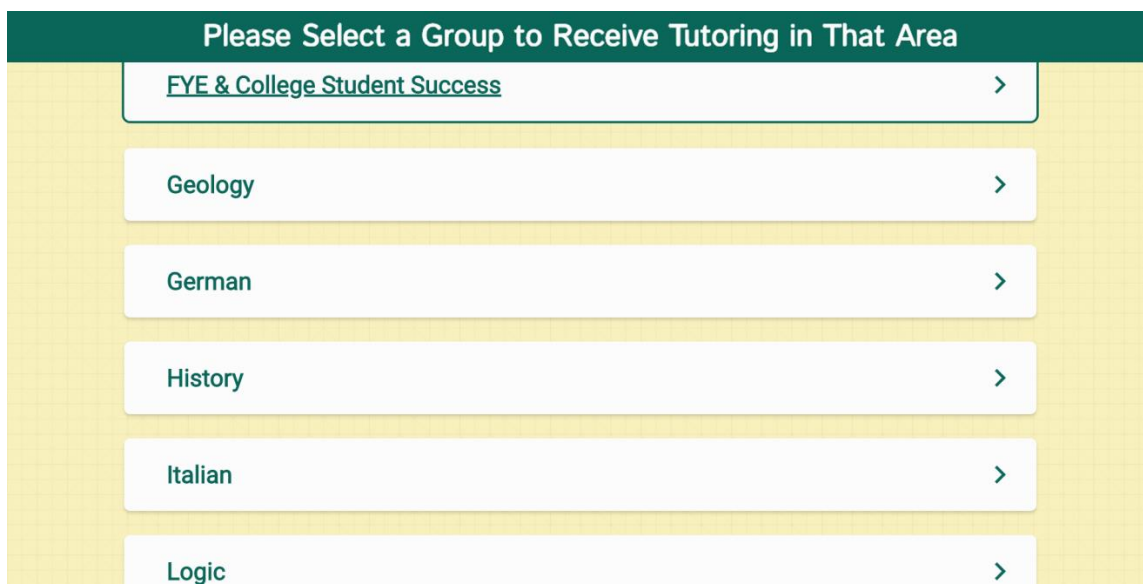
NetTutor Student User Guide



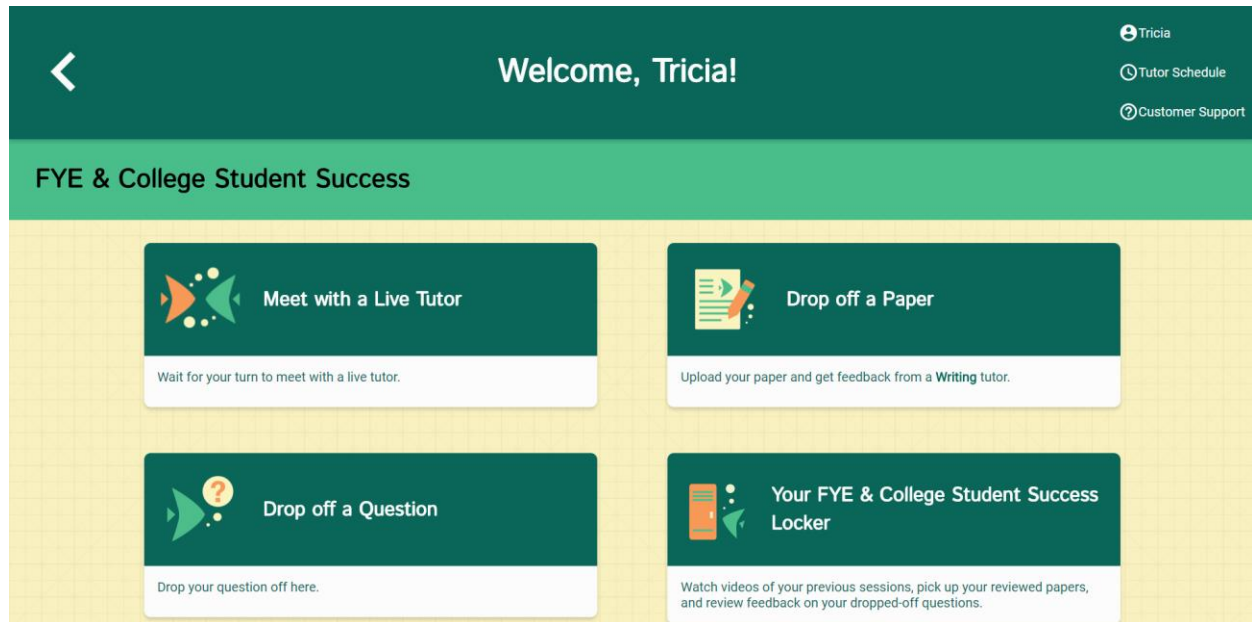
To access free online tutoring support from NetTutor, first sign in. Click on “Student Resources” and choose NetTutor.



Choose the content area for which you need help.



The NetTutor dashboard provides 3 support resources, as well as a locker.



The NetTutor Dashboard

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Meet with a Live Tutor:

Directs you to an information page where a tutor will be available soon.

Welcome to NetTutor

Exit

There is currently 1 student ahead of you in line. Thank you for your patience.

We are here to help

You will be directed to the first available tutor, usually within a few minutes. **Keep this window open while you are waiting.**

When it is your turn, you will hear a bell and you will be sent to the Whiteboard where you can collaborate with your tutor. **Be sure to turn up the volume on your computer so you can hear when it is your turn.**

Your tutoring session will be private. When it is over, you can review the material you covered in your session by visiting your locker.

It is difficult to estimate your exact waiting time because we believe each student deserves a full, helpful session and their tutor's undivided attention. This will be the level of support you receive too!

?

"But what if I have to go?"

No problem. Use the Whiteboard to hash out the details of the question you wanted to ask. Then, leave your question for the tutors, and they will respond back to you.

Before you get started, give your question a title and then click the button below.

Give your question a title to refer to later

30 characters remaining

Craft Your Question

While you are waiting, here are some study tips you can try

Review your lesson material by re-reading your textbook, reviewing your class notes or presentation, or going through the example problems. Doing this can help clarify something you may have missed.

Drop off a Paper:

Directs you through three prompt to drop off your paper.

First, name your paper and describe the assignment.

<

Drop off your Paper

QA
Tutor Schedule
Customer Support

Basic Information

Format

File

Paper Name

Give your paper a title so you can refer to it later.

100 characters remaining

Tell us about your assignment and how we can help

Describe your paper and any special instructions for the tutor.

300 characters remaining

☐ English is not my first language.

> Next

Second, tell the tutor what you need help with.

The screenshot shows the 'Drop off your Paper' interface with the 'File' tab selected. A white feedback box is centered on the page, titled 'Select **two** areas of feedback.' It contains ten checkboxes arranged in two columns: Topic Development, Focus/Thesis Statement, Organization, Grammar & Mechanics, Word Choice, Sentence Structure, Sentence Variety, Transitions & Fluency, Paper Format, and Citations & References. Below the feedback box, there are two dropdown menus: 'Citation Style' with the placeholder 'Select the citation style of your paper.' and 'Paper Type' with the placeholder 'Select the paper type.' At the bottom, there is a field for 'How long should your paper be?' with a value of '0' and a unit of 'Pages'.

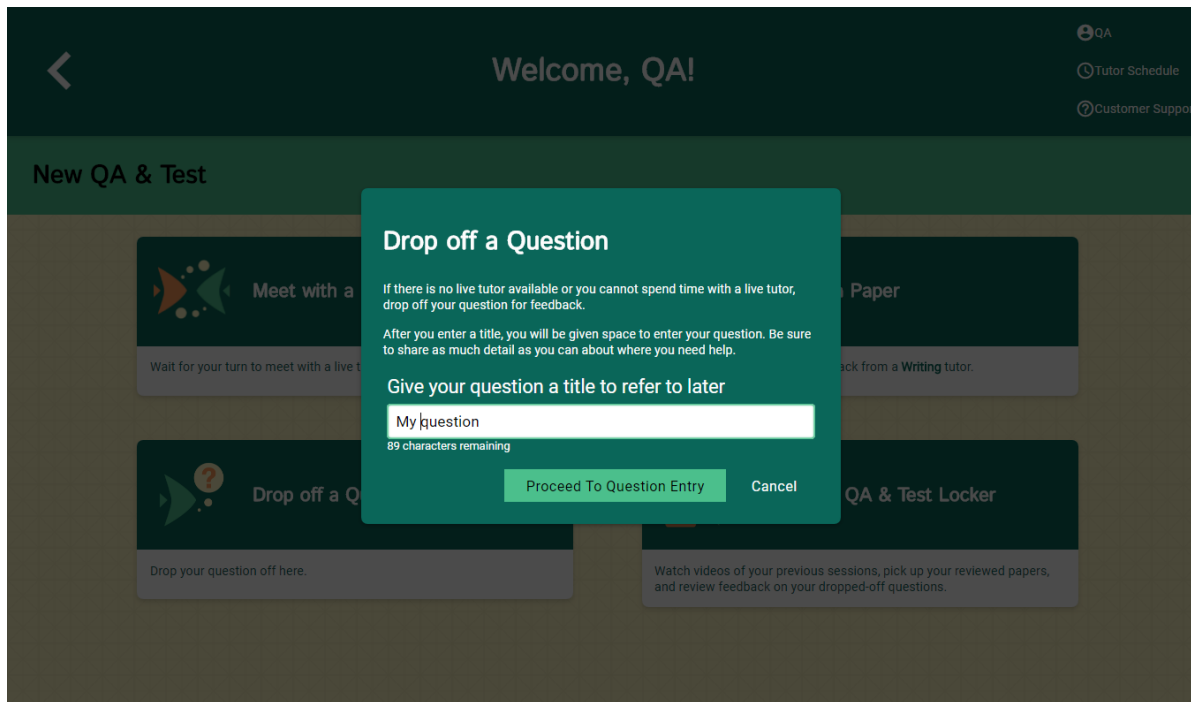
Third, upload your paper. Papers have a turnaround time of 48-72 hours.

The screenshot shows the 'Drop off your Paper' interface with the 'File' tab selected. The main heading is 'Drag and Drop or Upload Paper'. Below it is a large dark green box with the text 'Drop Your File Here' and a white upward-pointing arrow icon. Underneath this box is a button labeled 'Choose A File' with a small upload icon. At the bottom left is a 'Previous' button with a left arrow, and at the bottom right is a 'Drop Off Your Paper' button with a checkmark icon.

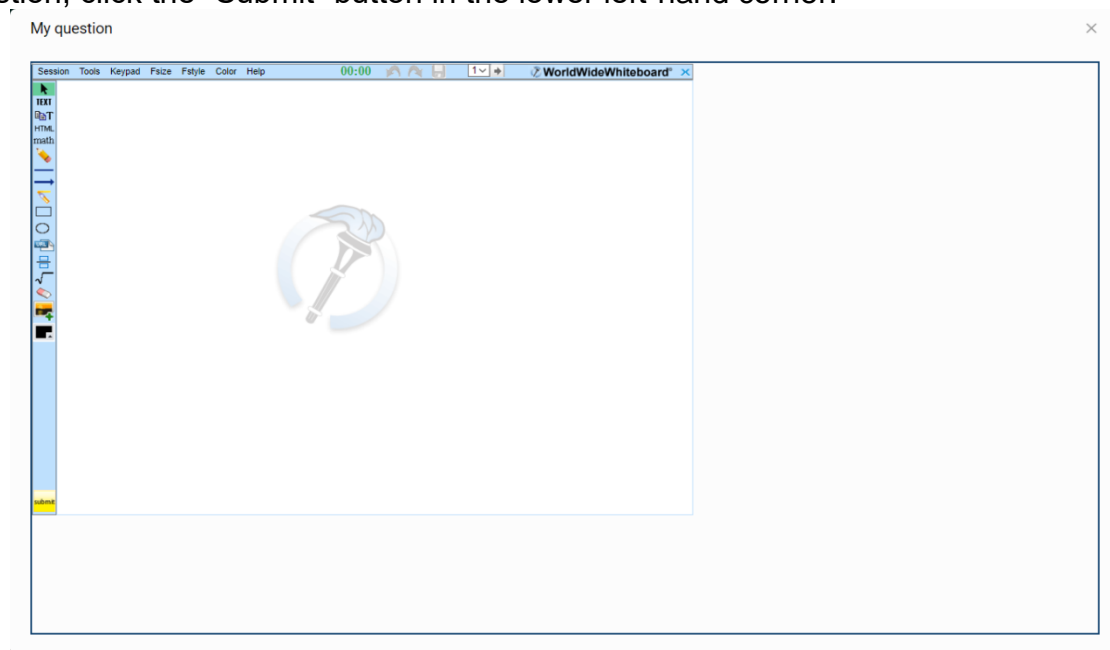
Drop off a Question:

Directs you through two prompts to drop off your paper

First, name your question.



Second, use the white board to ask your question. Once you have finished your question, click the “Submit” button in the lower left-hand corner.



The Locker:

Your locker stores all your NetTutor sessions. You can review your live tutoring sessions, retrieve papers you have submitted for feedback, or gather responses to your submitted questions.

